



P&C MEETING MINUTES

Date: Monday 22nd May 2023

Venue: Avalon Public School Library

Attendees: 22 in attendance. Amy Kenny, Morgan Webster, Cara Lukeman, Hendrik , Andrew Kennedy, Karen McGill, Sarah Lethanie, Cassandra Mow, Mel Dalton, Ashley Hayes, Georgia Gourlay, Lucy Satinoff, Allison McGrath, Grace Quiney, Jo Lamb, Flavia Julius, Holly Barton, Melissa Cockle, Sue Winstanley, Andy Rankin, Lisa Weber, Ruth Frost

Apologies: Emma Wake, Fiona Tobin

Meeting start 7:05pm

President report:

- Volunteers needed: events coordinator, communications coordinator,
- Cara Lukeman nominated by Morgan Webster. Seconded: Ruth Frost. Will oversee the volunteers organising the 3 remaining events this year.
Communications coordinator: someone to oversee the social media portfolios of the P&C.
- Ordered 2 new ovens for the school canteen this week - big win!
- Term 1 review: tea and tissues with kindy, big success. Amelia Phillips and Amy Young gave great assistance. Thank you. Second hand uniform stall. Raised \$1,300. Wk 8 term 3 another stall planned. Election day bbq & cake stall. Phenomenal! Raised \$3,000. Hot cross buns, volunteers packing and delivering. Amber Waves support. Raised \$800. Possible easter egg raffle for kids next year. Mothers day breakfast: feedback positive on the concept. Issued with food not arriving, the coffee cart did not arrive. Consider location, logistics etc. Lots of good ideas moving forward. Thank Mel for everything! Belinda, Andrew, Hendrik - big thank you. Raised \$8,000. Huge success. Tamburlaine Wines \$800 & Trust Tree promotions still running.
- Total approx. \$14k. profit for the year so far.
- Parent social running in term 3: need more support. Possible silent auction after the success of the Mothers Day silent auction.
- Colour run: It's a colour run that is run by the company "Schools Fun Run". Two women coordinating the event. Anxious of costings. 30% of money raised goes to prizes, 10% goes to admin, the rest goes to the school. Full transparency. Options of donating prizes on the website, families can choose to donate, families can keep etc.

Principal's Report:

- Acknowledgement of Amy's leadership.
- Really positive, everybody wanted the event. Really positive. Thank you to all involved.
- Great opportunity for the strings to perform. Canteen came to the rescue - thank you Mel.
- Band camp really positive, kids really enjoyed themselves.
- Colour run excitement is building within the school.
- Raising funds for Nura Djuroba, liaising with local Aboriginal Elder in the design and consultation of the 'revamp'
- Parent workshop on reading rescheduled. Will communicate with new communications coordinator.
- Happiness through helping: teachers given time off to establish focus areas to be revealed on open days.
- Walk safely to school day: quickly organised. Matthew Casey took on at the very last minute. Woolworths Avalon very supportive. Harold Scrubby organised a police presence, children really enjoyed the event.
- Thank you to Lisa Weber for stepping up and leading whilst Andy was on leave during term 1.

Treasurers Report

- Thank you to all committee members for ongoing support.
- Secretary needed for 2024
- Band president needed for 2024
- 13 bank accounts, opened a 14th account for canteen to assist with the coin deposits weekly.
- Beginning to see a reduction in profits for canteen and uniform shop - possibly due to second hand uniform sale, increased costs of living. All contributing factors.

Subcommittee Reports

Garden Club: (Sue)

- Harvesting tomatoes, basil and eggplants for canteen which was sold as pesto pasta and put in salads
- A lot of weeding and clearing of vegetation after limited attention for about 6 months or more - Bellevue Avenue garden, Kangaroo garden and Wellbeing garden along Barrenjoey Road. A lot of time was spent getting the gardens ready to welcome students and volunteers - a lot of weeding, tidying up, planning, getting the foundations ready.
- Pruned very old and established citrus trees in preparation of a food forest area.

- STE was out regular class out in the gardens at the end of Term 1 helping out to finish pathways, mulching and creating a beautiful bird bath.
- Finalised our teacher mentors - Marcelle, Joel and Alice - meeting weekly to talk about lesson plans and how we (Fiona and Sue) can support the school.
- Visited Manly West and Seaforth school to have a look at their gardens - shown around by the Kitchen Garden Coordinator. Cora showed us around Bilgola's gardens and grounds and provided us with so much inspiration.
- Meeting with Rachel and Jake from Kimbriki in our gardens to talk about the potential for them to help the school with waste and recycling
- Plant stall on Election day,
- Meetings with the Sustainability Team teachers to help them in the process of creating a new waste and recycling system at school.
- Participated in the school waste audit with students and Mr Casey.
- Designed Graphic and GC are Supplying each class with Crunch and Sup food scraps container
- Drafted sustainability lessons for 2023 and fine tuned Term 2 lessons with Marcelle and Joel.
- Offering Consultation/support to Staff re Bushlink
- A full day at Kimbriki Eco House and Garden Waste and Sustainability for Professional Development Day.
- Getting compost system up and running again - organising the collection of food scraps from classrooms, canteen and playground
- Started to put together the Gabion seating with the help of a class to create another outdoor classroom area.
- Spotted native bees!
- Garden Club has been in negotiations with Kimbriki for sometime and now Avalon Public School has signed up with Kimbriki for their School waste reduction support program. All of the teachers will be attending this on the 13th of June for a short 45min chat re: composting etc
- Through the Kimbriki Support program Avalon Ps last week received Organic Garden mix and forest fines from ANL, free of any charge, worth \$332.32. Kimbriki will continue with consultation to support us in this way where needed
- We are currently running Student classes Wednesdays and Thursdays and have wait lists for each time slot
- Garden Club lunchtimes start this week, with 3-6 on a Tuesday and K-2 on a Thursday
- We are in the process of making more signage and looking at getting some metal ones
- made
- We are forward planning our next lessons and terms
- We are planting and harvesting and sowing seeds for succession planting
- We are in the process of creating some new veggie beds

OOSH: (Karen & Sarah)

- Vacation care program went really well, we had around 60 kids daily and very positive feedback from both the children and their parents.
- We are currently working on our Winter program and would love to be kept in the loop regarding any works happening in the grounds over the school holidays.
- We have a few vacancies now in both Before and After School care due to extra Winter sporting activities.
- We have been able to find some extra staff who are all working out really well.
- All our staff will be completing their CPR and Asthma and Anaphylaxis in the next couple of weeks.

Band: (Cassandra)

- Term 1 is usually a settling-in period for Band with fluctuation around membership in the lead up to Band Camp (which is usually in term 2).
- Our newest band members, Training Band, kicked off our band performances for the year performing Hot Cross Buns for their parents, who enjoyed a lovely Easter themed morning tea.
- Concert Band also had an open rehearsal in the last week of term, which the parents were thrilled to attend.
- Senior Band performed for the school at the assembly in week 10.
- Performance Band performed at the school during NSW State Election. This was a busking effort to start raising funds for their tour later in the year. Some enterprising PB kids continued busking around Avalon over the weekend (& a subsequent weekend).
- Arrangements for Band Camp are organised in term 1 with the final arrangements and confirmations early term 2.

Strings: (Hendrik)

- Apologies I cannot attend meeting as teaching
- Performed a lovely recital of 7 pieces for parents at the end of term in the school hall. Wonderful positive feedback from parents
- Exciting we have introduced a double bass player to our ensemble
- Ex- avalon public family donated an excellent conditional digital Roland piano to our ensemble. We are very grateful to the Bellingham's
- It came at excellent timing as we have been moved from the hall on one of our rehearsal mornings where we require the acoustic piano due to dance rehearsals to the demountable
- Performed at Mother's Day breakfast
- Thank you to the PC for inviting us to play
- Thank you to Paula for playing part 1 violin

- Students loved the experience of being exposed to the whole school community
- Acoustics not quite right for our ensemble as our instruments are quieter and the audience was very loud it was very difficult conditions to play and conduct under
- Suggestion next outdoor concert play in Nura Djaroba amphitheatre where it is more peaceful and a tranquil surroundings
- Strings students who are playing at the Opera House June concert had their preliminary rehearsal at Meadowbank Primary Thursday 18th
- Very successful
- Thank you to Allison and Linh who helped transport musicians
- Students enjoyed playing with so many other strings from other schools
- Wonderful experience
- 9 Strings musicians have been rehearsing an extra two rehearsals at lunch Tuesdays and Wednesdays in preparation for playing at the Sydney opera house
- Emma is very proud of their practice, dedication and improvement
- Instrumental Strings Festival is 16th June
- Students involved will have the day off school rehearsing at the Opera House and perform in the evening with NSW Public school students from other strings ensembles
- It is a very special event for them
- Strings students have been busking in Avalon Village playing their ensemble repertoire over the recent weekends
- Great to see the musicians being exposed to many different performance settings
- Strings are playing in week 10 in the infants and primary assemblies and will play the massive 3 commissioned works from the Dept. of Education

Canteen: (Mel)

- Overview of Orders: Term 1 saw 10,950 lunch orders processed through Spriggy School, slightly up on the 10,860 for the same period last year. However due to rising food and delivery costs and increased staff costs, sales have not been as strong as they were in Term 1 2022. This appears to be a common trend across the canteen sector and is not exclusive to our school.
- Health Inspection: Our first week back and we had an unannounced visit from the Environmental Health Inspector from Northern Beaches Council to conduct a random inspection of our canteen. During these inspections we are assessed to make sure that good food safety practices are in place such as temperature control, cleanliness, hand washing and labelling.
- We were very excited to announce that we achieved a 5 stars "Excellent" score which means we achieved the highest level of compliance with food safety standards. We are incredibly proud of this outcome!

- Price Review: Whilst we always endeavour to keep our prices as low as possible, the aforementioned rising food costs, fuel tariffs and increased delivery costs have necessitated a review and, in some cases a small price increase on a handful of items in the canteen. These have been largely confined to soft drinks at present but the review is ongoing.
- In conjunction with our price review we are looking at alternative supplier options to explore more cost effective alternatives. Awaiting proposals from two suppliers to see if we can reduce our costs at source rather than passing it on to our parents.
- Staff Catering: The canteen has provided catering for a number of school events including Swimming Carnival, Athletics Carnival, Zone, Cross Country, Principal's Morning Tea and Staff Development events.
- Volunteering: The revival of the SignUp volunteering app at the beginning of March saw us fill 14 out of 56 volunteer spots. It was great to see some new faces in the canteen but uptake was relatively low and we would like to improve on this number moving forward. We are currently thinking of different initiatives to try to entice new volunteers. **(send the link to class parents)**
- Equipment Purchase: Quotes have been obtained and a proposal sent to P & C for the purchase of 2 x Turbofan commercial ovens. Awaiting final approval.

Uniform store: (Mel)

- Winter Uniform: Sales in the uniform shop have been fairly consistent in Term 1 in comparison to the same period last year. The start of Term 2 has seen a sharp rise in orders and sales as the transition to winter uniform begins.
- Sourcing of red socks and stockings has been a challenge as production was affected by the New Zealand cyclone causing a significant delay in supply. There are very limited other companies able to supply red so prices have been high this year and the uniform store may need to increase prices or take a loss on these items.
- Second Hand Items and Sale: The second hand uniform shop sale proved a huge success with around \$1400 raised from sale of clothes. There has been a great response to our request for more second hand items and we are on track to have enough for a second sale hopefully later this term or early Term 3.
- Back To School Vouchers: Use of vouchers has been successful in the uniform shop with many parents using their vouchers to help with the cost of uniform. Parents have until 30th June to use the vouchers.

Projects: (Hendrik)

- Nura Djuroba: meetings are underway with Conrad. Very exciting project. Possible working bee to clean up the area.

- OOSH building: feedback from the DOE has been minimal. Average cost is looking at around \$400k minimum at entirely the schools own expense. Asked for options of what would be feasible for a budget of \$400k.

General Business:

- Girls uniforms: Grace raised questions regarding the girls uniform. DOE stipulates uniform decisions are made in consultation - a long process. Must provide long sleeve and long pant options. Girls must have pant and dress options. If students need specific considerations, they are individual conversations to be had with families and school. Possibility to move to a non-gender based uniform. Students can choose whatever uniform they wish to wear. School is willing to enter conversations and open to parents ideas.
- Please email president with items to add to the agenda prior to meetings.

Meeting closed 8:30pm

Next meeting date: Term 3 wk 3/4/5