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Public Schools NSW

## **Individual Health Care Plan Cover sheet**

This template forms the cover sheet for an individual health care plan. Additional information and attachments will be relevant to meet the specific health care needs of the student.

The individual health care plan must address the needs of the student in the context of the school and the activities the student will be involved in. Planning must take into account the student's full range of learning and support needs.

The individual health care plan is developed in consultation with the parent, staff and student, where practicable, and on the basis of information from the student's doctor, provided by the parent.

For more information see <a href="http://www.schools.nsw.edu.au/studentsupport/studenthealth/index.php">http://www.schools.nsw.edu.au/studentsupport/studenthealth/index.php</a> and for students with anaphylaxis see the Anaphylaxis Procedures for Schools.

## The plan will be reviewed on:

NOTE: Individual health care plans should be reviewed at least annually or when the parent notifies the school that the student's health needs have changed. Principals can also instigate a review of the health care plan at other times.

School	Phone
Principals Network	
Student name	Class
Date of birth	Medicare number
ERN/Student number	
Health condition/s	
If anaphylaxis, list the confirmed allergies	
Learning and support needs of the student (including learning difficulties, behaviour difficulties and other disabilities)	
Impact of any of the conditions (as mentioned above) on implementation of this individual health care plan	

Medication/s at school			
Medication supply, storage and replacement. For anaphylaxis this will include the adrenaline autoinjector			
Other support at school			
Parent/Carer contacts:	Parent/Carer information (1)		
	First name		
	Surname		
	Relationship to child		
	Address		
	Home phone		
	Work phone		
	Mobile phone		
	Parent/Carer information (2)		
	First name		
	Surname		
	Relationship to child		
	Address		
	Home phone		
	Work phone		
	Mobile phone:		
Emergency contacts (if parent/carer unavailable)	First name		
	Surname		
	Relationship to child		
	Address		
	Home phone		
	Work phone		
	Mobile phone		

Medical practitioner / doctor contact:	First name				
	Surname				
	Address				
	Phone				
	Mobile (if known)				
	Email (if known)				
	Fax (if known)				
Emergency Care Notes: An emergency care/response plan is required if the student is diagnosed at risk of a medical emergency at school. For students at risk of anaphylaxis the ASCIA Action Plan for Anaphylaxis is the emergency response plan. This plan is obtained by the parent from the student's doctor and not developed by the school.					
Emergency Service Conta	icts: (eg ambulance, local hospital, medical centre)				
1.					
2.					
3.					
In the event an ambulance	s called, schools can print an ambulance report from within ERN for the student.				
Special medical notes.  Any special medical notes relating to religion, culture of legal issues, eg. blood transfusions.  Note: If the student is transferred to the care of medical personnel, eg. paramedics this information, will if practicable in the circumstances, be provided to those personnel. It will be a matter for the professional judgment of the medical personnel whether to act on the information.					
Documents attached Please tick which of the foll	owing documents are attached as part of the individual health care plan:				
	are/response plan (for anaphylaxis this is the ASCIA Action Plan for Anaphylaxis)				
A statement of the	A statement of the agreed responsibilities of different people involved in the student's support				
A schedule for the	e administration of prescribed medication				
A schedule for th	e administration of health care procedures				
An authorisation	for the doctor to provide health information to the school				
Other documents – please specify. Note: For anaphylaxis this should include strategies to minimise the risk of exposure to known allergens and details of communication and staff training strategies. See the Anaphylaxis Procedures for Schools for further information.					

Consultation This individual health care plan has been developed as part of the learning support plan, in consultation with those indicated below and overleaf and with the knowledge and agreement of the student's parent/carer. Information has been provided by:							
Student	☐ Parent/Carer	☐ GP	☐ Medical specialist				
Department staff involv	Department staff involved in plan development						
1.			Phone				
2.			Phone				
3.			Phone				
4.			Phone				
5.			Phone				
Health care personnel i	involved in managing	the student's health at sc	hool: (eg Community Nurse,				
1.			Phone				
2.			Phone				
3.			Phone				
4.			Phone				
Signature of Parent/Carer:  Date							
Signature of Principal:			Date				
NOTES:							
Information in this individual health and emergency care plan remains specific to meet the needs of the individual student named and should not be applied to the care of any other student with similar health and emergency care needs. All individual health and emergency care plans must take into account issues of confidentiality and privacy to ensure information about the student is treated appropriately.							
The school and the Department are subject to the Health Records and Information Privacy Act 2002. The information on this form is being collected for the primary purpose of ensuring the health and safety of students, staff and visitors to the school. It may be used and disclosed to medical practitioners, health workers including ambulance officers and nurses, government departments or other schools (government and non-government) for this primary purpose or for other related purposes and as required by law. It will be stored securely in the school.							